

RSPCA happy tails DAY 2018

Volunteer Information Pack

Friday 5 October 2018

Happy Tails Day 2018

Thank you for your interest in helping us at this years' Happy Tails Day. We are planning a fun-filled day in the city and are looking forward to having you as part of the team.

Volunteer Position Descriptions

The below details provide general insight into the Volunteer positions available in the Perth CBD and at train stations around the city. Please be advised that majority of positions require at least a two hour commitment from each volunteer. The below information is general guidelines only and might change slightly.

1. Collection volunteers

For the time poor

Anytime between 7am –9pm

Shake the tin for two hours or more, before work or after, during your lunch break, or just before treating yourself to a shopping spree in the city. Collection can happen anytime between 7am – 9pm in the CBD or during the main traffic hours at the train stations.

Bring a friend, a family member, your grandma or plan this as a fun, charitable holiday activity for the kids. For planning purposes we will ask you to assign yourself to specific shifts when you sign up to the event.

For those of you preferring a train station collection, please be aware of the following:

Permits are assigned to individual volunteers at specific times. Therefore please sign up only if you can confirm your presence at a specific time / station.

From previous experience we have seen this to be worthwhile only during the peak travel times early in the morning and during lunch time.

Legally we have to receive your physical collection tin back on the event day. This could be either our events hub in the city, the Malaga offices or the RSPCA Op-Shops / Reloved stores.

2. Collecting with your dog

Looking for an excuse to take your pooch with you?

Anytime between 7am –9pm

Happy Tails Day is the best excuse to take your dog to the office for the day. Plan your collection time whenever works best for you and your pooch and enjoy his/her company for the rest of the day. Having your dog with you during collection automatically raises the attention people give you, just because no one can refuse the eyes of a gorgeous dog.



3. Take your dog to (other peoples) work

Looking for an excuse to show your pooch off to others?

Anytime between 7am –9pm

We are asking Corporates in the city to allow us taking dogs into their buildings, collecting donations in the offices. If you've got a really well behaved, patient and cuddle-loving pooch that would ace this task, let us know.

4. Station coordinator

Half day

We have a few strategic spots in the city that we'd like to have covered throughout the day. If you are available half the day to collect, as well as coordinate activities and volunteers, please let us know.

5. RSPCA stall attendant

Half day

We need a few bubbly people to help man the RSPCA stall, give out information, sell merchandise and raffle tickets.

6. Roaming raffle ticket sales person

Half day

Are you an outgoing person, happy to approach people? Then the roaming raffle salesperson role might be perfect for you. We're working on some great prizes, so selling them should be fun.

7. Corporate Challenge support

Half day

We are planning a fun challenge for corporates in the city and need some volunteers lending a hand, while collecting donations. This could be handing out clues, directing people or practically helping with the corporate challenge.

How do I apply?

Please make sure you have read the Conditions of Volunteering as outlined below prior to completing your application form.

[CLICK HERE TO APPLY ONLINE](#)

For insurance purposes we do need every volunteer to fill in the application (even if you are part of a team).

If you have any questions please contact Kathrin at volunteer@rspcawa.asn.au or (08) 9209 9321.

Conditions of Volunteering:

1. All volunteers must be aged 18 years or over.
2. Volunteers must be willing to comply with all safety instructions and advice given to you in your Event Briefing Notes and on the day of the event.
3. Volunteers must agree to focus on safety and to do your best to ensure the safety of yourself, other volunteers and staff, participants and their pets.
4. RSPCA WA has volunteer insurance that includes coverage for accidents /injuries that an approved Event Volunteer will be eligible to claim should they become injured while engaged in volunteer work with the RSPCA. Please note that exclusions apply, including but not limited to exclusions relating to the loss or damage to personal property, including vehicles, or to injuries incurred during travel to/from volunteering events.
5. By volunteering to assist with Happy Tails Day, you have indicated that you are physically capable of undertaking a variety of duties as outlined in the information, have good communication skills (both verbal and written), are able to follow instructions, and can work both independently and as part of a team.
6. As part of your volunteering, RSPCA may require you to undertake a Police Check, dependant on the role.
7. Volunteers agree that at Happy Tails Day they will not fundraise (including by money collection) for any charity other than RSPCA WA.
8. By completing the Volunteer Application Form, you signify you have read, understood and agreed to these conditions.

